



**THIRUVANANTHAPURAM REGIONAL COOPERATIVE  
MILK PRODUCERS' UNION LTD.**

**“KSHEERA BHAVAN”, PATTOM,  
THIRUVANANTHAPURAM – 695 004**

**Bid Ref. No. 124/TRU/P&I/AGM/2023-24/ETEND-1  
E-Tender ID: 2023\_KCMMF\_600464\_1**

**E-TENDER FOR**

**SUPPLY OF MICROWAVE OVENS**

**2023**

## **BID FORM**

1. Registered Name of Bidder :

2. Address :

3. Telephone

i) Land phone :

ii) Mobile :

iii) E-mail :

iv) Fax :



**THIRUVANANTHAPURAM REGIONAL COOPERATIVE MILK PRODUCERS'  
UNION LTD.**

**KSHEERA BHAVAN, PATTOM, THIRUVANANTHAPURAM – 695 004**  
**Phone Nos. 2558850, 2446845 Fax: 2449567, E-mail ID-trcmpupi@gmail.com**

**NOTICE INVITING RETENDER**

The Managing Director, Thiruvananthapuram Regional Cooperative Milk Producers' Union Ltd. (TRCMPU Ltd.) invites online bids from reputed Manufacturers/Authorized Distributors for supplying approximately 1000 numbers ( $\pm 10\%$ ) of Microwave ovens to TRCMPU Ltd, Head Office located at Ksheera Bhavan, Pattom, Thiruvananthapuram-04.

1.	Tender No., E-Tender ID & Date	124/TRU/P&I/AGM/2023-24/ETEND-1
2.	Item of Work	Supply of Microwave ovens
3.	Approximate Quantity	1000 No's ( $\pm 10\%$ )
4.	Technical Specifications	See <b>Annexure - 1</b>
5.	Approximate Tender Value	₹ 6000000/- (Rupees Sixty Lakhs only)
6.	Bid Submission Fee	₹ 1,000/- (Rupees One thousand only)
7.	<b>Earnest Money Deposit (EMD)</b>	<b>₹ 50,000 /- (Rupees Fifty Thousand only)</b>
8.	Date and Time of Publication of e- tender.	07.09.2023 10.00 AM
9.	Date of Submission of e-tender	07.09.2023 10.00 AM to 14.09.2023 01:00 PM
10.	Date and time of opening of e-tender	15.09.2023 02:30 PM
11.	Place of Opening	TRCMPU Ltd., Ksheera Bhavan, Pattom Thiruvananthapuram - 695004.
12.	Bid Validity (Total Number of Days up to which the rates are to be firm)	90 Days
13.	Delivery	The items shall be delivered to the Head Office of TRCMPU Ltd. located at <b><u>Ksheera Bhavan, Pattom, Thiruvananthapuram-04</u></b> within 15 days of receipt of purchase order

14.	Payment	<p><b>Rs.100000/-</b> shall be paid against security deposit/Bank guarantee.</p> <p>90 % of the order value shall be released within 10 days from the date of supply of items in satisfactory condition.</p> <p>Remaining 10% shall be released after 3 months from the date of purchase order or completion of distribution whichever is earlier.</p>
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**Sd/-**  
**MANAGING DIRECTOR**



## **General Terms & Conditions for e-Procurement**

This e-Tender is being published for services as mentioned in the Invitation to Bid. The tender is invited in two-cover system from the registered and eligible parties through e-procurement portal of Government of Kerala (<http://www.etenders.kerala.gov.in>). Prospective bidders willing to participate in this tender shall necessarily register themselves with the above mentioned e-procurement portal. The tender timeline is available in the critical date section of this tender published in [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in).

### **A) Online Bidders registration process:**

Bidders should have a Class II or above Digital Signature Certificate (DSC) to be procured from any Registration Authorities (RA) under the Certifying Agency of India. Details of RAs will be available on [www.cca.gov.in](http://www.cca.gov.in). Once, the DSC is obtained, bidders have to register on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) website for participating in this tender. Website registration is a one-time process without any registration fees. However, bidders have to procure DSC at their own cost.

Bidders may contact e-Procurement support desk of Kerala State IT Mission over telephone at 0471-2577088, 2577188, 2577388 or 0484-2336006, 2332262 or 1800-3070-2232 – through e-mail: [etendershelp@kerala.gov.in](mailto:etendershelp@kerala.gov.in) for assistance in this regard.

### **B) Online Tender Process:**

The tender process shall consist of the following stages:

- i) **Downloading of tender document:** Tender document will be available for free download on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) from the date & time of publication of e-tender, till the last date & time for online submission of e-tender. However, tender document fees shall be payable at the time of bid submission as stipulated in this tender document. Downloading of tender documents will not be possible after the date specified above.
- ii) **Pre-bid Meeting:** NA
- iii) **Publishing of Corrigendum:** All corrigenda shall be published on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) and shall not be available elsewhere.
- iv) **Bid submission:** Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document to [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in). No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.
- v) **Opening of Technical bid and bidder short-listing:** Technical bids will be opened, evaluated and shortlisted as per the eligibility and technical qualification. All documents in support of technical qualification shall be submitted (online) within the

due date and time. Failure to submit the documents will attract disqualification. Bids shortlisted by this process will be taken up for opening the financial bid.

- vi) **Opening of financial bids:** Bids of the qualified bidders shall only be considered for opening and evaluation of the financial bid on the date and time mentioned in the critical dates section.

**C) Documents comprising bid:**

- i) **First Stage (Pre-qualification or Technical cover based on 1 cover or 2 cover tender system):**

Pre-qualification or technical proposal shall contain the scanned copies of the documents mentioned in the Terms & Conditions (Clause 1. Eligibility and qualification requirements) which every bidder has to upload.

The department doesn't take any responsibility for any technical snag or failure that has taken place during document upload.

- ii) **The Second Stage (Financial Cover or as per tender cover system):**

The Bidder shall complete the Price bid as per format given for download along with this tender.

**Note: - The blank price bid should be downloaded and saved on bidder's computer without changing file-name otherwise price bid will not get uploaded. The bidder should fill in the details in the same file and upload the same back to the website.**

**Fixed price:** Prices quoted by the Bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable / variable price quotation will be treated as non-responsive and rejected.

**D) Tender Document Fees and Earnest Money Deposit (EMD)**

The Bidder shall pay a tender document fee and Earnest Money Deposit or Bid Security as given in the Tender Inviting Notice. The Bid security is required to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture of security.

**Online Payment modes:** The tender document fees and EMD can be paid in the following manner through e-Payment facility provided by the e-Procurement system:

**State Bank of India Multi Option Payment System (SBI MOPS Gateway):** Bidders are required to avail Internet Banking Facility in any of below banks for making tender remittances in eProcurement System.

<b>A) Internet Banking Options (Retail)</b>			
1	Allahabad Bank	32	Kotak Mahindra Bank
2	Axis Bank	33	Lakshmi Vilas Bank
3	Andhra Bank	34	Mehsana Urban Co-op Bank
4	Bandan Bank	35	NKGSB Co-operative Bank
5	Bank of Bahrain and Kuwait	36	Oriental Bank of Commerce

6	Bank of Baroda	37	Punjab and Maharashtra Cooperative Bank
7	Bank of India	38	Punjab National Bank
8	Bank of Maharashtra	39	Punjab and Sind Bank
9	Bassein Catholic Co-operative Bank	40	RBL Bank
10	BNP Paribas	41	Saraswat Cooperative Bank
11	Canara Bank	42	ShamraoVithal Cooperative Bank
12	Catholic Syrian Bank	43	South Indian Bank
13	Central Bank of India	44	Standard Chartered Bank
14	City Union Bank	45	State Bank of India
15	Corporation Bank	46	Syndicate Bank
16	Cosmos Bank	47	Tamilnad Mercantile Bank
17	DCB Bank	48	Tamilnadu Cooperative Bank
18	Dena Bank	49	The Kalyan Janata Sahakari Bank
19	Deutsche Bank	50	TJSB Bank (Erstwhile Thane Janata Sahakari Bank)
20	Dhanalaxmi Bank	51	UCO Bank
21	Federal Bank	52	Union Bank of India
22	HDFC Bank	53	United Bank of India
23	ICICI Bank	54	Vijaya Bank
24	IDBI Bank	55	YES Bank
25	Indian Bank		
26	Indian Overseas Bank		
27	IndusInd Bank		
28	Jammu & Kashmir Bank		
29	Janata Sahakari Bank		
30	Karnataka Bank		
31	KarurVysya Bank		
<b>B) Internet Banking Options (Corporate)</b>			
1	Bank of Baroda	21	Laxmi Vilas Bank
2	Bank of India	22	Oriental Bank of Commerce
3	Bank of Maharashtra	23	Punjab & Maharashtra Coop Bank
4	BNP Paribas	24	Punjab & Sind Bank
5	Canara Bank	25	Punjab National Bank
6	Catholic Syrian Bank	26	RBL Bank
7	City Union Bank	27	ShamraoVitthal Co-operative Bank
8	Corporation Bank	28	South Indian Bank
9	Cosmos Bank	29	State Bank of India
10	Deutsche Bank	30	Syndicate Bank
11	Development Credit Bank	31	UCO Bank
12	Dhanalaxmi Bank	32	Union Bank of India

13	Federal Bank	33	UPPCL
14	HDFC Bank	34	Vijaya Bank
15	ICICI Bank	35	Axis Bank
16	Indian Overseas Bank		
17	JantaSahakari Bank		
18	Jammu & Kashmir Bank		
19	KarurVysya Bank		
20	Kotak Bank		

During the online bid submission process, bidder shall select **SBI MOPS** option and submit the page, to view the **Terms and Conditions** page. On further submitting the same, the e-Procurement system will re-direct the bidder to MOPS Gateway, where two options namely **SBI** and **Other Banks\*** will be shown. Here, Bidder may proceed as per below:

- SBI Account Holders** shall click **SBI** option to with its Net Banking Facility, where bidder can enter their internet banking credentials and transfer the Tender Fee and EMD amount.
- Other Bank Account Holders** may click **Other Banks** option to view the bank selection page. Here, bidders can select from any of the 54 Banks to proceed with its Net Banking Facility, for remitting tender payments.

*\*Transaction Charges for Other Banks vide SBI Letter No. LHO/TVM/AC/2016-17/47 – 1% of transaction value subject to a minimum of Rs. 50/- and maximum of Rs. 150/-*

Any transaction charges levied while using any of the above modes of online payment has be borne by the bidder. **The suppliers /contractor's bid will be evaluated only if payment status against bidder is showing "Success" during bid opening.**

#### **E) SUBMISSION PROCESS:**

For submission of bids, all interested bidders have to register online as explained above in this document. After registration, bidders shall submit their Technical bid and financial bid online on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) along with online payment of tender document fees and EMD. No other mode of submission shall be accepted and such tenders will be rejected outright.

For page-by-page instructions on bid submission process, please visit [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) and click "Bidders Manual Kit" link on the home page.

**It is necessary to click on "Freeze bid" line/icon to complete the process of bid submission otherwise the bid will not get submitted online and the same shall not be available for viewing/opening during bid opening process.**





## **TERMS & CONDITIONS**

E-tenders are invited from reputed Manufacturers/authorized suppliers for supplying approximately 1000 numbers ( $\pm 10\%$ ) of Microwave ovens to TRCMPU Ltd, Head Office located at **Ksheera Bhavan, Pattom, Thiruvananthapuram-04.**

### **1) Eligibility & Qualification Requirements**

The bidder shall have

- i. Experience in marketing of home appliances/electronic goods.
  - ii. Valid GST registration certificate.
  - iii. Manufacturer authorization certificate
- 2) All uploaded documents should contain the signature and the office seal of the bidder/authorized persons and should be digitally signed while uploading. Documents uploaded without digitally signing shall entitle rejection of the tender.
- 3) The Bidder shall pay a tender document fee of Bid security and Earnest Money Deposit as mentioned in tender notice. The Bid security is required to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture of security.
- 4) The bidder shall mention the unit rate and GST amount clearly in the Bill of Quantities (BOQ) file. The rates shall be inclusive of all incidental expenses like freight charges, insurance, etc. Once the rates are finalized and purchase order placed, no additional payment shall be endorsed.
- 5) **The Successful Bidder should execute an agreement in non-judicial stamp paper (Kerala) worth Rs. 200/-, assuring satisfactory completion of work as per the Purchase Order. The bidder should also remit Rs.100000/- as Security Deposit to this office, via demand draft drawn in the name of the Managing Director, TRCMPU Ltd., payable at Thiruvananthapuram or as Bank Guarantee equivalent to the above amount and valid for a period of 3 months which shall be released upon successful completion of work in accordance with the terms and conditions of the tender document and purchase order.**
- 6) TRCMPU does not bind itself to accept the lowest offer and reserves the right to accept any offer without assigning any reason, whatsoever. The bidders shall not have any claim in this regard.
- 7) **The bidder shall submit one sample product on or before 13.09.2023, 03:00 PM**

- 8) **The Managing Director, TRCMPU Ltd., reserves the right to increase or decrease the quantity of items to be supplied at the time of issuing the purchase order, by up to a maximum of 10% of the quantity mentioned in this tender document.**

9) **Terms of payment**

90% of the order value will be released within 10 days from the date of supply of goods in satisfactory condition as per the terms and conditions stipulated in this tender document and purchase order and upon submission of proper invoices. Remaining 10 % will be released after 90 days from the date of purchase order or after successful completion of distribution whichever is earlier.

Unless otherwise stated the payment shall be made to you by Crossed Account Payee-at-par cheque /NEFT/ RTGS according to the terms of payment mentioned in the purchase Order as well as the account details and payment instructions mentioned in the invoice.

10) **Shipping and Billing Particulars**

The items as per the purchase order shall be billed and supplied to the addresses mentioned in the delivery schedule on FOR basis, within 15 days of receipt of the order.

11) **Cancellation of Contract**

TRCMPU shall be free to cancel the order either in part or full, in the case of non-completion of work or breach of any of the clauses mentioned herein or in the purchase order.

12) **Force Majeure**

The terms and conditions mutually agreed upon shall be subject to Force Majeure Clause. Neither the bidder nor TRCMPU shall be considered in default in performance of his/their obligations here under if such performance is prevented or delayed because of war, hostilities, revolution, civil commotion, strike, epidemic accident, fire, wind, flood, earthquake or because of any law and order proclamation, regulation or ordinance of any Government or any other cause whether of similar or dissimilar nature, beyond the reasonable control of the party affected. Should one or both the parties be prevented from fulfilling his/their contractual obligations by a state of Force Majeure lasting continuously for a period of six months, the two parties should consult each other regarding the future implementation of the contract/work order.

13) **Arbitration**

In case of any dispute, the Registrar of Cooperative Societies of Kerala State shall be the sole Arbitrator as per the provisions of Kerala Co-operative Societies Act 1969.

14) **Jurisdiction**

Thiruvananthapuram (Kerala) Only

Sd/-  
MANAGING DIRECTOR  
TRCMPU LTD.

## **ANNEXURE 1**

### **TECHNICAL SPECIFICATIONS**

1	Item Description	Microwave oven (Reputed brands like LG, Samsung, Panasonic, Whirlpool, Godrej, IFB etc.)
2	Quantity Required	1000 numbers ( $\pm 10\%$ )
3	Capacity	20 liters and above
4	Type	Solo, Counter top
5	Operating Voltage	220-240V
6	Wattage	700 Watts and above
7	Special features	Programmable, Auto cook, Control panel lock, Defrost, Self-cleaning, Timer, Turntable, Touch Panel/Keypad
8	Warranty	Minimum 1-year warranty on product. The supplier shall provide list of authorized service centers (minimum 2 numbers each for Thiruvananthapuram, Kollam, Alappuzha and Pathanamthitta districts). The supplier shall replace pieces found to have manufacturing defects as certified by TRCMPU Ltd.